Notice of Data Security Incident and Protective Steps to Clients

A recent data security incident occurred at Lombardo, Spradley & Klein, CPAs ("LSK"). We take the privacy and security of your information very seriously and want you to understand what happened, what we have done, and what you can do.

What happened

An unauthorized party obtained access to one office workstation through a remote access tool. We contained the activity, removed the tool, and engaged independent cybersecurity experts to investigate and harden our systems. The investigation is complete, and we have no evidence of ongoing unauthorized access.

What information may have been involved

Client records used in accounting and tax services may include names, addresses, Social Security numbers, dates of birth, and tax and financial information. We are notifying you out of an abundance of caution because your information may have been present on systems reviewed during the investigation. At this time, we are not aware of misuse of your specific information.

What we have done

- Contained and eradicated the threat, rebuilt the affected system, and reset credentials.
- Implemented additional security controls, enhanced monitoring, and engaged outside experts to validate remediation.
- Established a dedicated support channel to assist clients with protective measures.

What you can do now

1. **Get an IRS Identity Protection PIN (IP PIN).**
   An IP PIN helps prevent someone from filing a tax return in your name. Enroll online via the IRS in January, 2026: *Get an IP PIN.*
   If you already use an IP PIN but can't find it, see *Retrieve your IP PIN*.
2. **Consider a credit freeze or fraud alert.**
   The Federal Trade Commission explains the difference, how to place them, and how long they last: *Credit Freezes and Fraud Alerts*.

3. **Know what to do if you suspect tax-related identity theft.**
   The IRS provides step-by-step guidance at *Identity Theft Central* (including what to do if you receive an IRS letter).
   In certain situations, the IRS may advise filing *Form 14039, Identity Theft Affidavit*.
   Please review the IRS page before filing.
4. **Be cautious with unexpected requests.**
   LSK will never ask for your passwords or multi-factor authentication codes by email, text, or phone. If you receive a suspicious message, contact us using the information below.

Complimentary credit/identity monitoring

If you would like no-cost credit/identity monitoring, please email **security@help.lskcpas.com** with the subject line **"Credit Monitoring"**. We will reply with your personal enrollment instructions.

Our commitment to you

We regret any concern this may cause. We have strengthened our systems and will continue monitoring with outside experts. If we learn new, material information, we will update you promptly.

Questions and dedicated support

If you have questions or would like help with the steps above (including IP PIN enrollment or fraud alerts/credit freezes), please contact our incident support team at **security@help.lskcpas.com** or call **(877) 657-5272**.

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